

MITFORD PARISH COUNCIL

Members of the Parish Council are summoned to the Annual Meeting of the Parish Council to be held at 7.35pm or on the rising of the Parish Meeting (whichever is the later) on Wednesday 2 May 2018 in the Village Hall, Mitford.

(sgnd) Stephen Rickitt.

Clerk to Mitford Parish Council

AGENDA

- 1: Election of Chairman
2. Receive Chairman's Declaration of Acceptance of Office
- 3: Election of Vice-Chairman
- 4: Chairman's opening remarks
- 5: Public Participation

It is anticipated that any issues will be raised during the preceding Annual Parish Meeting

- 6: Apologies for absence.
- 7: Declaration of any interests, the grant of any dispensations and to extend the time for the completion of declarations of acceptance of office
- 8: Report from the Beat Manager
- 9: Report from the County Councillor
- 10: Minutes of the meeting held on 4 April 2018
- 11: Any matters arising from the minutes if not already on the agenda *including*
 - *The state of the BT telephone box*
 - *Any further information on the Town Council's proposal for a boundary review*
 - *Traffic measures at the Church Bridge*
 - *St Leonard's Lane*
- 12: Planning
- 12.1 To consider any planning applications*

*12.2 18/00250/OUT - Land At Tranwell Airfield C153 At Gubeon Plantations
Tranwell Woods NE61 3YJ - Outline Planning Permission with All Matters
Reserved for four detached dwellings with associated garages, parking and
garden areas*

12.3 To consider any policy issues relating to the Green Belt

13: Data Protection

*13.1 To receive a verbal update from the clerk on the progress since the last
meeting using the initial draft of the data protection audit which accompanies
this agenda*

13.2 To consider and if appropriate adopt the accompanying drafts of

- i. A Privacy Policy*
- ii. A Consent Form*
- iii. A Privacy Notice for the Public*
- iv. A Privacy Notice for Councillors, Staff and Contractors*
- v. A Processing Log*

14: Annual Governance and Accountability Return for 2017/2018

*14.1 To consider and agree any actions arising from the report of the internal
auditor (copy attached)*

14.2 To approve the Annual Governance Statement (draft copy attached)

14.3 To approve the draft annual accounts for 2017/2018 (draft copy attached)

*14.4 To approve the Accounting Statement and Explanation of Variances (draft
copies attached)*

*14.5 To confirm and approve the Certification of Exemption (draft copy
attached)*

15: Other Financial Matters, including

To authorise any payments

16: The Website

17: The Village Warden

18: The Village Hall

*It is anticipated that any issues will be discussed during the preceding Annual
Parish Meeting*

19: The General Power of Competence

To consider adopting the General Power of Competence (for details please see the annex)

20: Correspondence

21: Any other business

This item is only for items of information to be given to parish councillors and for items which either the Chairman or Clerk considers are genuinely urgent.

It can be used to raise issues for discussion at the next meeting. Parish council law requires there should be no substantive discussion of an item which is not on the agenda.

21: Time and date of next meetings

Wednesday 6 June 2018 at 7.30pm [This may be cancelled if there is not sufficient business]

Wednesday 4 July 2018 at 7.30pm

Annex

Item 18 - The general power of competence

Part 1 Localism Act 2011 gives local authorities a general power of competence. Section 1 Localism Act 2011 provides that "a local authority have power to do anything that individuals generally may do". Previously local authorities had to identify a specific statutory power before carrying out a function.

A local council may only use the power if they satisfy the criteria for eligibility set out in the *Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012* (SI 2012/965):

- At least two thirds of the members of the Council were elected (i.e. not co-opted)
- The clerk has a one of a list of qualifications and has had relevant training – I now have the Certificate in Local Council Administration (one of the specified qualifications)
- The Council resolved that it meets the order's conditions.

A local council must confirm eligibility at subsequent annual meetings.

Before the Council can use the power, it has to consider, inter-alia,

- no other statutory power sets out restrictions,
- the proposed use is not prohibited,
- it is not altering the Council's governance arrangements
- any charging complies with the detailed rules.

Possible uses of the power:

- creation of a flood insurance scheme
- having prayers at the start of a meeting
- paying a larger grant than be permitted under section 137 Local Government Act 1972.