

MITFORD PARISH COUNCIL
Clerk: Miss Dee Smith
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Dear Councillor

You are summoned to attend the next meeting of the Parish Council to be held in Mitford Village Hall, Mitford at 7.30pm on Wednesday 18th March 2026 for the purpose of transacting the following business. Members of the press and public are welcome to attend.

MEETING AGENDA

1. Chairman's Announcements

2. Apologies for absence

3. Declaration of Interests

Members are invited to declare disclosable pecuniary interests and other interests on items on the agenda as required by the Code of Conduct for Members and by the Localism Act 2011.

4. Public Participation Time

In accordance with Section 3(e) of the Mitford Parish Council Standing Orders, members of the public present may address the Council or Committee at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date.

No questions have been received on this occasion.

5. County Councillor Update

6. Police Update

7. Minutes of the meeting held on Thursday 8th January 2026

Members are asked to approve the draft minutes of the above meeting as a true and accurate record (see appendix A).

8. Any matters Arising from Previous Council Meetings

Min 91/25 – Memorial Bench

The Chairman will give an update on the night.

9. Financial Matters

To note the payments below. Members are also provided with a budget report up to 28th February 2026 (see appendix B).

DATE	SUPPLIER	AMOUNT
18.01.2026	G Christie December 25	£98.00
18.01.2026	January 2026 Salary & HMRC - Clerk	£225.00
15.02.2026	February 2026 Salary & HMRC – Clerk	£225.00
25.02.2026	Yorkshire Willow	£275.99

10. Parish Issues

(i) An update on the land at the rear of the Mitford allotment will be given at the meeting.

(ii) Piramel Bus Shelter

An update will be given at the meeting.

11. Town & Country Planning Act 1990

To discuss any planning application, current and new.

12. Morpeth Neighbourhood Plan Review

An update will be given at the meeting.

13. Highways

- (i) Update on the speed strips – Mitford Village.
- (ii) Update on Land Slippage, B6343 (Abbey Mills).
- (iii) Update on Gateway Features

14. Village Hall

An update will be given at the meeting.

15. The Village Warden and other Environmental Matters

To discuss any matters raised at the meeting.

16. The Parish Council Website.

An update will be given at the meeting.

17. Year End Procedures

Members are asked to approve the following:

- Internal Audit Policy (see appendix C)
- Review of Effectiveness of Internal Audit (see appendix D)
- Financial Risk Assessment (see appendix E)

18. Draft Policies

Members are asked to approve the below draft policies:

- IT & Cybersecurity Policy (see appendix F)
- Data Protection & Retention Policy (see appendix G)

19. Any Other Urgent Business for Information Only

Members are asked to consider any other urgent business.

20. Time and Dates of Next Meetings

To be arranged at the meeting.

Miss Dee Smith
13th March 2026